



Dr. D. Y. Patil Educational Federation's
Dr. D. Y. PATIL COLLEGE OF ENGINEERING & INNOVATION
Survey No. 27/A/1/2C, Varale Campus, Near Talegaon Railway Station,
Tal. Maval, Dist. Pune 410 507, Ph: 020 48522561, 565,566
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Dr. D. Y. Patil
Founder, Dr. D. Y. Patil Group

Dr. Sushant Patil
President, DYPEF

Dr. Suresh Mali
Principal, DYP COEI

IQAC Meeting

- **Meeting Number -02**
- **Date of Meeting – 12th February 2024**
- **Time of Meeting – 10:00 to 11:00 PM (1 hour)**
- **Venue of Meeting – Engineering Seminar Hall**
- **Agenda of Meeting –**
 1. Assignment of Roles and Responsibilities to IQAC Team
 2. Planning of Antarang 2024
 3. Innovation and Research Empowering

Call to Order

- A Staff meeting for Engineering Faculties was held on **12th February 2024** in Engineering Seminar Hall. It began at 10:00 am and was presided over by Dr. Suresh Mali, Principal Dr. D. Y. Patil College of Engineering and Innovation. The meeting continued for 1 hours.

Minutes of Meeting

- The IQAC Coordinator began the meeting by congratulating all Engineering faculty and staff regarding the NAAC "A" grade accreditation awarded to our institution.
- Formation of the New IQAC Team and Assignment of Roles and Responsibilities to Promote Effective Quality Assurance and Institutional Growth.
- It was discussed in the meeting to Planning and organizing the cultural program "Antarang 2024."
 - Assigning roles and responsibilities
 - Date and Venue: Finalize the schedule and location of the event.
 - Theme: Decide on the central theme or concept for Antarang 2024.
 - Budget Allocation: Discuss funding and budget requirements for various activities.


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- It was discussed in the meeting regarding Innovation and Research Empowering
 - Current status of research initiatives and innovation projects.
 - Identifying areas for improvement in research facilities and resources.
 - Funding opportunities for research and development.
 - Organizing workshops, training, and conferences to enhance innovation skills.
 - Promoting patent filing and publication of high-quality research papers.

Action Take Report (ATR) of Minutes of Meeting held on 22th October 2023

1	All the criteria coordinators are instructed to complete the NAAC File Preparation along with Proof of the key indicators and mail the document to IQAC Coordinator.
	<u>Action Taken: All criteria coordinators completed the NAAC file preparation, including proof of the key indicators. The finalized documents were compiled and successfully submitted to the IQAC Coordinator via email.</u>
2	It was discussed in the meeting to faculty awareness of NAAC accreditation processes, criteria, and quality benchmarks to promote institutional growth and improve academic and administrative standards.
	<u>Action Taken: A faculty awareness session on NAAC accreditation processes, criteria, and quality benchmarks was organized to promote institutional growth and enhance academic and administrative standards. Relevant materials and guidelines were shared with all faculty members.</u>
3	All the criteria coordinators are informed to complete the Criteria for NBA accreditation and compliance, Curriculum updates and gap analysis, Faculty training and development, Improving student learning outcomes.


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	<p><u>Action Taken: All criteria coordinators were informed to complete the necessary documentation for NBA accreditation, including compliance requirements. They were also tasked with conducting curriculum updates, gap analysis, faculty training and development, and strategies for improving student learning outcomes. Relevant data and reports were submitted for review.</u></p>
4	<p>An Internal & External Audit will be held. The following Auditors Dr. Santosh Randive, Dr. Harish Tiwari and Dr. Rahul Mapari is invited for the Approvals of the work completed till date.</p>
	<p><u>Action Taken: Internal and external audits were scheduled, and the invited auditors, Dr. Santosh Randive, Dr. Harish Tiwari, and Dr. Rahul Mapari, were provided with the necessary documents and reports for approval of the work completed to date. The audit process is underway.</u></p>


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President, DYPEF

Dr. Suresh Mali
Principal, DYPCOEI

Meeting Attended by-

Sr. No.	Name	Designation	Sign
1.	Dr. Suresh N. Mali, Principal, DYPCOEI	Chairman	
2.	Dr. Alpana Adsul, Head, Department of Computer Engineering	Teacher Member	
3.	Dr. Latika Desai, Head, Dept. of Artificial Intelligence & DS	Teacher Member	
4.	Mr. Ravindra Daspute, Head Department of Mechanical Engineering	Teacher Member	
5.	Mr. Yogesh Nagvekar, Head. Department of Civil Engineering	Teacher Member	
6.	Dr. Deepali Sale, Dean Students' Welfare, DYPCOEI	Teacher Member	
7.	Mr. Laxmikant Malphedwar, Asst. Professor, Dept. of Computer Engg.	Teacher Member	
8.	Mr. Ashutosh Chandgude, Assistant Professor, Dept. of Civil Engg.	Alumni Coordinator	
9.	Mrs. Snehal Mangale, Asst. Professor, Dept. of Computer Engg.	Teacher Member	
10.	Mrs. Dipannita Mondal, Head, Department of First Year Engg.	IQAC, Coordinator	

Mrs. Dipannita Mondal
Head, IQAC Cell



Dr. Suresh Mali
Principal, DYPCOEI

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